

MONTHLY Ledger

January • February • March • April • May • June • July • August • September • October • November • December

| | Sales | Expense | Profit/Loss |
|----|-------|---------|-------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
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| 28 | | | |
| 29 | | | |
| 30 | | | |
| 31 | | | |

MONTHLY SALES

TOTAL TIME WORKED

MONTHLY PROFIT

SPENT ON SUPPLIES

SPENT ON FEES

SPENT ON PROMOTION

OTHER COSTS

TOTAL EXPENSE

SET ASIDE FOR TAXES

NET PROFIT/LOSS
